

Jackson Avenue PTO Meeting Minutes

Date: Wednesday, September 12, 2012

Attendees: Beth Rasmussen, Bethany Paradise, Bridgett Summerfeldt, Cathy Finkbeiner, Danielle Hayes, Emilia Silva, Henry Rosa, Karen Higgins, Kim Chandler, Linsey Gjerstad, Pauline Biasbas, Renee Andrus, Rosie Mesterhazy, Shari Johnston, Sylvia Boggs, Sylvia Guzman, Pam Ison, Tracie McCarty, Tracy Rinella, and Trisha Bingham.

Agenda:

1. Opening
2. Walk and Roll Presentation
3. Reports
4. New Business
5. Next Meeting

Key Points:

1. Opening
 - Meeting called to order at 7:03 pm by Tracy Rinella.
 - There was no June 6, 2012 meeting minutes to review. The meeting was an informal welcoming meeting for Shari Johnston and good luck wishes to Barbara Claus.
2. Walk and Roll Presentation -
 - Rosie Mesterhazy is our liaison from the Safe Routes to School Alameda County Program. This program is to promote children to walk or bike to school safely.
 - There are 90 participating schools in Alameda County. This is Jackson Avenue School first year registered for this program.
 - Our 1st upcoming event is the "International Walk and Roll to School Day" on October 3.
3. Reports
 - Principal Report -
 - Shari thanked the PTO for the warm welcome and for the ongoing support during the arena and stingray folders.
 - Safety patrol has enough 4th & 5th graders and parent volunteers to escort students in front of the school. However, we need volunteers for the side of the school near the parking lot.
 - Yard Supervisor paid position is currently open on the district website. This position is during the morning breakfast timeframe (7:45 AM – 8:30 AM) to supervise the children during breakfast. The recess and lunch yard supervisor positions are full, but there is a need for substitutes for "on call" basis.
 - Free preschool program is being offered to our Jackson Avenue families. It's a 12 week session with the 1st session beginning September 10th and the 2nd session in January. The first session is currently on hold due to low enrollment. We need 17 children to begin the program. Hours of operation are Monday thru Thursday 8:30 AM – 11:30AM. Qualification requirements are 4 years of age by Oct. 4, 2012, live in the area, and qualify for free/reduce lunch. A suggestion was made to send the information in the stingray folder.
 - Picture Day is scheduled for September 18.

- Walk for Education is scheduled on September 22 at Livermore High School. Last year Jackson Avenue received \$250.00 for participating.
- Goal Setting Conferences are scheduled on October 8 – 17th. This is a no report card conference. This is being enforced district wide to review your child's performance in reading, writing, math, and behaviorally and to work together to meet the goals.
- School Site Council (SSC) is scheduled September 26 at 5:30 PM – 6:30 PM. This is a committee of parents, teachers, and classified staff to develop plans and determine how to use the funds for our school. It meets four times a year and is open to the public.
- Teacher Reports – Not available
- Treasurer Report -
 - Karen Higgins presented last year's 2011-2012 budget and the proposed 2012-2013 budget.
 - Fundraisers –
 - Toni Orr will be the Stingray Apparel representative and will need to get the school logo.
 - General Donations to JAPTO. A suggestion was made to draft a letter to send out to the families asking to donate \$68 per year.
 - Spirit Cups order forms will be sent out next week.
 - Fresh and Easy – this event is scheduled on October 3rd. We will collect receipts, greet customers, and help bag food between 5:00 PM – 9:00 PM. Jackson Avenue School will get \$1 for every \$20 spent.
 - Target – A suggestion was made to determine whether Target funds should be part of school or in PTO.
 - Expenses/Teacher Class Fund –
 - **Beth Rasmussen made a motion to give funds of \$350 to Transitional Kindergarten program. It was seconded by Trisha Bingham. All approved. Motion carried.**

4. New Business

- Ice Cream Social is scheduled September 14 at 5pm. There will be teacher volunteers.
- Young Rembrandts - Cathy Finkbeiner presented this after school program that teaches art technique, art history, and the artist. It's a teacher led project that is a 6 week session for \$70. PTO does not get any funding from this program.
- Family Night Out scheduled at Round Table Pizza on September 19. Jackson Avenue School will receive 20%.
- Jamba Juice will continue through October and last 2 months of the school year.
- Walkathon - Pam Ison suggested that the Walkathon date be near Thanksgiving.
- Las Positas College Theater Dept "Looking Glass Land" is scheduled October 25 during the school assembly. **Karen Higgins made a motion to give Clara Yen \$250 for the "Looking Glass Land" assembly and was seconded by Cathy Finkbeiner. All approved. Motion carried.**
- Family Movie Night fundraiser was suggested for this year.
- Yearbook -
 - New Yearbook Chair is Jackie Collette.

- Yearbook cover art contest will be reviewed at next meeting. We will need 5 winners (1 in front of yearbook and 4 on the back of yearbook).
 - **Trisha Bingham made a motion to raise yearbook fee to \$18 to cover cost and was seconded by Pam Ison. All approved. Motion carried.**
 - A suggestion was made for room parent to put class candid pictures on a CD instead of using the disposable cameras.
 - Renee Andrus will be the Spanish speaking liaison to reach out to the Spanish speaking parents. She will try to get them involved and may try to organize fundraisers for them.
 - Band program –
 - Tracy Rinella is researching a band program for our 4th and 5th graders. This program is taught by ABC Music. She will draft a letter to families asking if parents are interested in the program here at Jackson school.
5. Next Meeting
- Next meeting scheduled on Wednesday, October 10th at 7 pm.
 - Meeting adjourned at 8:24 PM.
6. Action Items
- Free preschool program – Shari Johnston to send a letter in the stingray folder about the preschool program.
 - Stingray Apparel – Toni Orr to follow-up with Shari Johnston on school logo.
 - General Donations to JAPTO – Karen Higgins or Tracy Rinella to draft a letter and send letter to families asking to donate \$68 per year.
 - Target fundraiser – Trisha Bingham to follow-up with Shari Johnston to determine if this belongs to school or PTO.
 - Ink Cartridge Recycle program – Beth Rasmussen to send out a flyer about the program in the stingray folder.
 - Family Night Out – Pam Ison to look into Mr. Pickles, Casa Orozco, and Sauced BBQ.
 - Yearbook link – Tracy Rinella to setup a link on school website to order yearbooks online.
 - Band program – Tracy Rinella to draft a letter to the 4th & 5th grade parents on interest in this program.

Submitted by Sylvia Guzman